

SOUTH NEWNHAM NEIGHBOURHOOD FORUM

NOTES OF MEETING

REF: SNNF-COM-MOM-22-02

PAGE: Page 1 of 4 DATE: 15 May 2022

REV: 2

DATE & TIME OF MEETING: - WRITTEN BY: -	13 th May 2022, 10.00 a.m. R. Smith
PURPOSE OF MEETING:	Committee Meeting – Redesignation and Neighbourhood Plan
LOCATION	11 Owlstone Road
ATTENDEES: -	

Committee: - Jean Glasberg, Hugh Clough, Roger Smith (RAS), Roger Sewell (RFS), Jean Bevan

Apologies: - Andrew Whittaker

ITEM	AGENDA	ACTION
1.0	Re-designation of Forum	
1.0	 a. Posters - Jean Bevan had received a number of posters for the re-designation which she had laminated for distribution around the four-character areas. The following locations were initially proposed: - Barton Road near the junction with Clare Road. Barton Road – near the junction with Grange Road. Newnham Croft – opposite Mrs Janks Chemist. On the lamppost near No 19 Champneys Walk At the Church Hall At the Social Club Gough Way - to discuss with Ken Glover. On the Newnham Croft School Notice Board On Grantchester Road Events – It was agreed that a good option for encouraging 	
	residents' awareness of the re-designation for the SNNF and the progress of the NP was to hold some drop in events. The Newnham Croft Social Club was proposed as a venue, and Saturday mornings were suggested. Initial dates for the drop in events were agreed as 28th May and 11th of June. Jean Glasberg had drafted a notice that could be added to the redesignation poster once these dates had been confirmed by the Social Club Committee. It was agreed that both posters should be put up together at the same time. c. Website – RAS to add details of the redesignation and drop in events to the website once details had been agreed. d. Membership – It was agreed that this membership form could	Committee RAS
	be made available at the drop in events to see encourage more residents could be encouraged to join the Forum and a table set	

Signed: - R. Smith Date: -15 May 2022 Page 1



SOUTH NEWNHAM NEIGHBOURHOOD FORUM

	up opposite the Butchers to draw attention to the event and encourage passers-by to attend.	Committee
2.0	Planning Applications: -	
	 a. Statutory Consultee Status - Jean Bevan updated the committee on the current progress and confirmed that it had been confirmed by Greater Cambridge Shared Services that, as we had a written constitution, and the Forum were in the process of applying for re-designation the Forum could continue to comment on planning applications. b. 6-8 Grantchester Road response - Although the design complies with most LP policies and there was support that it is intended to meet passivehaus standards there was general agreement that the proposed scheme would dominate the street scene and concerns about its scale and massing. Jean Bevan to draft a response to send to the Architect. 	JB
3.0	Next Steps on NP	
	 a. Environment Screening Report – there was discussion over the SEA/HRA Screening Report that Greater Cambridge Shared Services has advised is a legal requirement, although the SEA in the Cambridge City Council Local Plan would include our designated area. The cost was estimated at approximately £1,400. Greater Cambridge Shared Services has written offering to pay £1,000 to cover some of the cost, in recognition of the differences in process between the two authorities, Cambridge City Council and South Cambridgeshire District Council. It was agreed that Jean Bevan would write thanking Shared Services and advise that we will shortly send them our draft NP in order to obtain a quote from Place Services to do the Screening Report. b. Locality Grant Application – It was agreed that the Forum should apply for the balance remaining in our Locality Grant and Jean Glasberg said that Lynn Hieatt would help in applying for this grant. A balance of £4,740 is remaining which could be used to cover costs for the Place Services, a Planning Consultant, printing and any other costs. Jean B said–quotes were needed for all costs to be claimed on the Locality Grant. c. Independent Planning Advice. – Reference was made to the recent meeting Jean Bevan and Jean Glasberg had with Jane Williams, Vice Chair of Waterbeach Parish Council regarding the recently approved Waterbeach Neighbourhood Plan. Jean Williams suggested that we employ a Planning Consultant who was very familiar with the requirements of South Cambs and its NP approval process, and who had been very helpful to them. It was agreed that Jean Bevan would try to contact this Consultant to see if she could help and ask for an estimate. 	JB Committee
4.0	Revised Neighbourhood Plan	

Signed: - R. Smith Date: -15 May 2022 Page 2



SOUTH NEWNHAM NEIGHBOURHOOD FORUM

	 a. Review of revisions including policies and statements - Comments have been by Andrew, Roger Sewell and Hugh and the NP was currently being reviewed by Jean Glasberg. RAS confirmed that he had not made any revisions so far and was waiting until everyone had a chance to review. RAS also confirmed that the current versions of the NP document were all included on Slack within channel #agm2022-documentation. b. Corrections – it was agreed that only once all committee members had completed a review, they would have a meeting to agree the changes to be made, this was tentatively arranged for the 10th of June, details and location to be confirmed. c. Ward Councillor Meetings: - We have had meetings with our Ward Councillors to share the latest draft of our Neighbourhood Plan. These were very positive meetings and the revisions we have made to the NP are in line with work being done on the new Local Plan with greater emphasis given to biodiversity and community centres. 	Committee
5.0	Any Other Business	
	 a. The Committee were shortly expecting a planning application for a development at Owlstone Croft. b. For the drop-in event RAS to provide some A3 copies of the maps. c. RAS also to provide another copy of the NP. 	RAS RAS
6.0	Distribution: - Committee members	

Signed: - R. Smith Date: -15 May 2022 Page 3